

# SCHOOL ADMINISTRATIVE UNIT FIFTY SIX

## Somersworth School District

51 West High Street

Somersworth, NH 03878

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Dear Educator,

### SUPERINTENDENT

Lori Lane

The Somersworth School District considers the professional development of all of our educational staff, regardless of your role in our schools as a critical component of continually moving our schools to provide the best education possible for our students. As outlined in the SAU 56 Professional Development Master Plan, maintaining a binder of your professional development and growth is required as a condition of employment.

### Director Of School District Operations

Dana Hilliard

Professional development allows staff to not only expand their knowledge on students and learning but also to reflect on the development of the professional skills needed in our schools every day. Professional development can and should build an individual's capacity to perform their duties. It can also be empowering and can help bring the very best out of our staff so that they can continue to strengthen our schools' ability to educate every child who comes through our doors.

### BUSINESS ADMINISTRATOR

Katie Krauss

Somersworth's **Professional Development Binder** process is a combination of:

1. Professional goal setting;
2. Outlining and documenting activities that are designed to reach those goals; as well as,
3. Reflection on the learning from those activities and how that learning translates into your development as an educator.

### STUDENT SERVICES DIRECTOR

Nancy Jo Michaud

The binder allows staff to create a portfolio of their learning over a three-year period. When it is time to renew your educator credential with the NH Department of Education, you will present your binder to the superintendent for review. The binder also includes information on the DOE's renewal process.

To support staff in this process, each building has a Building Learning Committee (BLC) to support educators with creation of their binder goals and content. The BLC reviews the binders each year in order to help make sure that accumulation of content is an ongoing process, not one that happens at the end of one's third year. Your building administrator can also help you with this process.

### FEDERAL GRANTS MANAGER

Robert Godbout

The enclosed pages include the essential documents that should be included in the binder. Electronic copies are located on the Common or I Drive which is accessible from everyone's computer. Any questions regarding these forms should be directed to your BLC, your administrators or you can contact me at the SAU Office.

In closing, professional development is our recognition we all are life-long learners. Learning never ends!

Sincerely,

Lori Lane  
Superintendent of Schools

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