

Re-Certification Information

- Once you have presented your binder for renewal, along with your Three-Year Professional Development Binder Reflection Sheet to the Superintendent and the Superintendent has approved (wait one day) then go into the DOE-Department of Education to renew your Credentials.
- Refer to EIS document in your binder
How educators can pay for their renewal on-line.
- Once renewed the DOE will mail you an Updated Credential showing the new renewal date in (3-years).
- Once you receive your renewed credential in the mail, please make a copy and send it interoffice mail to Sharon Faria, Human Resources or Alice Renneisen, (Admin Asst.) at the SAU office.

Thank You